

Central High School IB Academic Honesty Policy

VISION: Each student demonstrates strength of character and is college or career ready.

MISSION: The Bibb County School District will develop a highly trained staff and an engaged community dedicated to educating each student for a 21st century global society.

We at Central High School IB/FA Magnet High School believe that students should be proud of the work they do and should take ownership of their work. It should be their best effort to show others what they are capable of in terms of any course.

During the course of their time in the PDP and the Diploma Programme the students will have many opportunities to develop and improve upon their research skills and study habits that are needed to demonstrate academic honesty therefore their work should be the results of independent thought and self-reliance.

Academic honesty at CHS IB encourages all IB learners to aspire to exemplify the attributes of the IB learner profile. Learners are guided to this goal through the explicit teaching and practice of the Approaches to Learning. The IB learner profile attribute that most closely reflects academic honesty is that of being principled. The CHS IB family believes that proactive teaching and reinforcement of Academic Honesty can avoid most instances of academic malpractice. We define “principled” as being honest and fair to others and ourselves. The IB Learner Profile helps demonstrate the characteristics we want our students to have in all aspects of their work.

IB Students are

- ✓ Principled and risk-takers: remember to always do your own work/ give credit and cite sources
- ✓ thinkers and inquirers: be your own person, think for yourself and ask for an interpretation when necessary
- ✓ Open minded: try to find new ideas
- ✓ A communicator: paraphrasing puts things into words that sound like you
- ✓ Balanced and caring: manage your time wisely, don't cut and paste and respect other's by only turning in work that is yours
- ✓ Reflective: the benefits of being honest; people know what you are capable of doing
- ✓ Knowledgeable: citation formats (MLA, APA)-when in doubt, check it out;
<http://www.citationmachine.net/>

It is the responsibility of the teacher to explain to the student that the copying of another's work is considered an act of disrespect and that the resulting academic penalty will be a zero for the assignment (which can be made up at the teacher's discretion for a grade of 70) and a reporting of such violation to the IB Coordinator and an administrator of the school. This includes but is not limited to written work, projects, test and quizzes. The first time this happens the student and their guardian will be required to have a conference with the IB Coordinator. We understand that students make mistakes and should be allowed to learn from the mistakes without penalty in a safe environment. If there is another

occurrence then the student may be dismissed from the program and returned to their home school or face more serious administrative punishment.

Teachers should provide students in grades 9-12 with opportunities to practice citing the works of others and how those works should be used in a paper. Teachers should also remind students during the year and document those classes with the IB Coordinator which will include student signature on a sheet of paper.

The student is responsible for documenting the works of others in an assignment. This can be done in either APA or MLA style. 9th grade PDP teachers should teach this at the beginning of the 9th grade year and teachers of the 10th-12th grade students should do a yearly reminder. The student is responsible for submitting for grading their best work based on their independent thought and not the thoughts of others.

All papers submitted to IB will be checked for plagiarism. Any Internal Assessment document or external e-course work found to be in violation of the academic integrity policy will be returned to the student who will be given an opportunity to fix the issue. If it is not redone in a timely manner, a non-submission will be entered into the IA grades and the student will be given a grade of F on the exam for that subject area.

If a non-submission is entered due to plagiarism then the parents are responsible for the cost of registration and the test in which an F is issued approximately \$250.00.

Authentic work is defined as work that is in the student's own words and has less than 25 percent of the paper as quotes from a source. The source is cited and there is a citation page at the end of the work.

Parents can help students by reading over the work before it is submitted to the teacher. Parents should be aware of all due dates as furnished by the teacher to the student.

Please sign this page and return to Ms. Perkins, IB Coordinator.

CHS IB Academic Honesty Policy 2017-2018 School Term

Student Name: _____ Grade: _____.

____ I have read the above academic integrity policy and understand the responsibilities as outlined.

Student Signature: _____ Date: _____.

____ I have read the above academic integrity policy and understand the responsibilities as outlined.

Parent Signature: _____ Date: _____.